

## **Conference President Job Description**

The Conference President of United Methodist Men should organize the Conference committee on United Methodist Men to paragraph 645 in the Book of Discipline of the United Methodist Church. Selection of the Conference President should be accomplished according to the process of selection determined in each annual conference. Selection of Conference Presidents should be based upon the following traits demonstrated in his life:

1. Honesty, humility, and have a desire to encourage and help others grow as disciples of Jesus Christ.
2. Willing to set aside personal agenda for the Kingdom agenda.
3. Growing in his relationship with God through regular prayer, Bible study and worship attendance.
4. Mature enough to have an orderly life, yet flexible enough to consider new and innovative approaches to men's ministry.
5. Willing to find answers to the following questions,
  - a. Where are we going as a Conference United Methodist Men's group?
  - b. How are we going to get there?
  - c. What are the needs of the men in my conference?
  - d. What will it take to achieve Conference UMMen goals?
6. Committed to strengthening United Methodist Men at every level.
7. Practices the principles of servant leadership.
8. Works closely with the leadership of the conference lay and clergy.
9. Coordinate effectively with the staff of the General Commission on United Methodist Men (GCUMM) for retreats, events and programs involving staff members from the national office.
10. Actively promote EMS memberships, in so doing supporting men's ministry through Evangelism, Mission and Spiritual growth.
11. Experience with the structure and organization of UMMen and the UMC is highly desirable.

Specific Responsibilities of the Conference President of United Methodist Men include:

A. **ANNUAL CHARTER AND EMS GOALS**-it is the responsibility of the Conference President of United Methodist Men, working with the district presidents of United Methodist Men as well as the GCUMM, to set and achieve annual conference goals in the following categories;

1. New Charters
2. New EMS
3. Renewed Charters
4. Renewed EMS
5. Lapsed Charters (How many can we get to renew?)
6. Lapsed EMS (How many can we get to renew?)

Submit an annual report on goals and strategies utilized to reach goals at the National Association of Conference Presidents meeting in Nashville. The GCUMM staff offers help in the production of Conference reports. Successful strategies will be compiled and shared with all Conference Presidents.

B. **ENCOURAGE AND EQUIP DISTRICT PRESIDENTS OF UNITED METHODIST MEN**-The Conference President of United Methodist Men should encourage and where possible help resource the district presidents of United Methodist Men. Working closely with district leadership the conference president should help encourage the district leaders to fill every vacancy related to United Methodist Men on a district level. Where Conference Presidents are asked to select district leadership for UMM, care should be taken that the district leader conforms to the responsibilities described in the Job Description for District United Methodist Men leaders document. Working closely with the GCUMM staff, the Conference President should help equip the district presidents as needed.

C. **RECRUIT MEN TO ATTEND NATIONAL, REGIONAL AND CONFERENCE TRAINING OPPORTUNITIES**-The Conference President has the responsibility to make sure that all district leaders experience training on a national, regional or local level. The GCUMM staff may be called upon to help Conference Presidents in planning conference training and retreat events.

D. **COMMUNICATE CONFERENCE PLANS FOR UMM**-The Conference President should be in regular communication with the men of the local churches in his conference as well as the men of the district about the plans, goals, programs and resources available for the men of the church. This can be achieved by:

1. Development of conference UMM newsletter,
2. Submitting regular articles on UMM in conference newspaper or a conference laity/clergy newsletter.
3. E-mail or a fax based newsletter to churches with faxes and/or computers,
4. Working with the staff of the GCUMM to develop a communication strategy.

In addition, each conference president should:

1. Present an Annual Report at their annual conference.
2. Ensure that United Methodist Men are represented at a booth at every annual conference meeting.
3. Give an oral and/or written report at the session of the Annual Conference. Information about charters and EMS and other resources for this communication piece can be obtained through the GCUMM staff.

**E. MEET REGULARLY WITH DISTRICT PRESIDENTS, UMM CABINETS, EXECUTIVE COMMITTEES AND CONFERENCE SCOUTING, PRAYER, HUNGER, AND STEWARDSHIP ADVOCATES AND COORDINATORS**-The Conference President must be intentional in scheduling regular meetings and contacts with the UMM leadership within his conference. At least twice a year is recommended, once a quarter is preferred. In the event that meetings are not practical due to geography, conference presidents are encouraged to use e-mail, telephone, and other means available to ensure regular and effective communications.

**F. RECRUIT AND PROMOTE ATTENDANCE AT ALL EVENTS HELD IN THE CONFERENCE, AND EVERY QUADRENNIAL CONGRESS OF UNITED METHODIST MEN**-It is a major responsibility of the Conference President of United Methodist Men to promote and recruit men (lay and clergy) to attend all conference events as well as the quadrennial Congress on United Methodist Men. A goal shall be established for each conference president to achieve for Congress. The GCUMM staff will be available to assist conference presidents with the establishment and implementation of their goals.

**G. ENSURE THAT ALL UNITED METHODIST MEN'S CONFERENCE ACTIVITIES RELATE TO THE COMMON PURPOSE OF UNITED METHODIST MEN**-The conference programs should use this purpose as the basis for its events, training, mission and priority making decisions.

**H. ATTENDANCE AT SPRING MEETINGS OF THE NATIONAL ASSOCIATION OF CONFERENCE PRESIDENTS**-Conference Presidents are expected to be in regular attendance at the annual spring meeting of the National Association of Conference Presidents. Presidents are expected to implement programs that are approved by the majority. The GCUMM staff is available to assist Conference presidents in the implementation of NACP directives.

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